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25 November 2014

A meeting of the **BUTE AND COWAL COMMUNITY PLANNING GROUP** will be held in **EAGLESHAM HOUSE, ROTHESAY** on **TUESDAY, 2 DECEMBER 2014** at **2:00 PM**.

AGENDA

- 1. WELCOME AND APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES - BUTE AND COWAL COMMUNITY PLANNING GROUP - 2 SEPTEMBER 2014**(Pages 1 - 6)
- 4. HIGHLIGHTS FROM THE CCP MANAGEMENT COMMITTEE**
Report by the Community Planning Manager (Pages 7 - 8)
- 5. AREA GOVERNANCE REVIEW REPORT**
 - (a) Area Community Planning Group - Terms of Reference
Report by Community Governance Manager
(Pages 9 - 16)
 - (b) Area Community Planning Group Membership
Report by Community Governance Manager (Pages 17 - 18)
- 6. SOA LOCAL DEVELOPMENT ACTION PLAN PHASE 2 UPDATE**
Report by Community Governance Manager
(Pages 19 - 36)
- 7. COMMUNITY COUNCIL BY ELECTIONS UPDATE**
Report by Area Governance Officer (Pages 37 - 40)
- 8. OUTCOME 6. PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES**

- (a) Police Scotland
Verbal update by Police Scotland
- (b) Scottish Fire and Rescue
Verbal Update by Scottish Fire and Rescue
- (c) Bute and Cowal Safety Forums - Highlight/Exceptions Report
Report by Community Governance Manager
(Pages 41 - 44)

9. OUTCOME 1. IN ARGYLL AND BUTE THE ECONOMY IS DIVERSE AND THRIVING

- (a) Business Gateway Report
Report by Business Gateway Representative (Pages 45 - 46)
- (b) Forward Dunoon and Cowal - Highlight/Exceptions Report
Report by Community Governance Manager
(Pages 47 - 48)

10. OUTCOME 2. WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

- (a) Community Broadband Scotland
Presentation by Development Officer for Community Broadband Scotland

11. OUTCOME 5. PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

- (a) NHS Highland
Mental Wellbeing
Report by Sam Campbell
(Pages 49 - 54)
- (b) Argyll Voluntary Action
Verbal update by AVA Representative
- (c) Integration
Report by Project Manager - Integration (Pages 55 - 58)

**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in the
CASTLE HOUSE, DUNOON
on TUESDAY, 2 SEPTEMBER 2014**

Present: Councillor Robert Macintyre (Chair)

Councillor Michael Breslin Councillor Isobel Strong
Councillor Alex McNaughton

Shirley MacLeod, Argyll and Bute Council
Lorna Elliott, Argyll and Bute Council
Graeme Forrester, Argyll and Bute Council
Liz Marion, Argyll and Bute Council
Allan MacDonald, Argyll and Bute Council
Tom Murphy, Argyll and Bute Council
Samantha Quarton, Argyll and Bute Council
Fiona Johnston, Argyll and Bute Council
Inspector Paul Robertson, Police Scotland
Iain McNaughton, B&C Caucus
Ken Barr, B&C Caucus
Eleanor Stevenson, South Cowal Community Council
Anne Gabriel, Cowal Community Care Forum

1. WELCOME AND APOLOGIES

Apologies for absence were received from:-

Iona MacPhail, ACHA
Donald Melville, Business Gateway

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

**3. MINUTES - BUTE & COWAL COMMUNITY PLANNING GROUP - 3
JUNE 2014**

The Minutes of the Bute and Cowal Community Planning Group meeting
of 3 June 2014 were approved as a correct record.

4. AREA GOVERNANCE REVIEW REPORT

**(a) AREA COMMUNITY PLANNING GROUP - TERMS OF
REFERENCE**

A report detailing the governance of Area Community Planning
Groups which is currently under review and the process involved for
strengthening the Terms of Reference under which the Area
Community Planning Group operate, was considered.

Decision

The Community Planning Group agreed the revised Terms of Reference and agreed that the proposed Terms of Reference be adopted at the Community Planning Partnership on 31st October.

(Ref: Report by Area Governance Manager dated 2nd September 2014, submitted).

(b) SOA LOCALISED DELIVERY

A report detailing the Argyll and Bute Community Partnership SOA/Community Plan and the need to include localised delivery and a methodology to take forward the development of localised SOA plans was considered.

The Group felt this report is really important and felt that HIE and more Community Councils need to be involved in the Community Planning Group meeting. The Area Governance Manager suggested that staff go back out to Community Councils and work with them to try and strengthen the attendance at the caucus meeting.

Decision

The Community Planning Group:

1. Agreed the proposed method of taking forward the development of localised SOA plans and agreed that the proposed method of development of localised SOA plans be taken forward; and
2. Agreed to feed any further comments back to the Community Governance Manager by the end of September.

(Ref: Report by Area Governance Manager dated 2nd September 2014, submitted).

5. SUB GROUP REPORT - COMMUNITY ENGAGEMENT

A report detailing the work undertaken by the sub group where they will be focusing on progressing partnership working on the needs of the community, was considered.

Max Barr from Dunoon Community Council advised that the sub group have met twice since the last Community Planning Group meeting in June and have looked at the Single Outcome Agreement and related it to de-population as they would like to focus on making Bute and Cowal a more attractive place for people to come and live and work.

The sub group felt that NHS Highland should be playing a part in this discussion and the Area Governance Manager agreed to contact NHS Highland to make sure there was attendance at the December meeting.

Decision

The Area Community Planning Group:

1. Noted that the working group met to discuss the highlights of the engagement report;
2. Agreed that further work is needed to locally progress important issues for the community;
3. Agreed that the sub group continues as a formal working group of the Area Community Planning Group and that it reports quarterly; and
4. Agreed to nominate relevant partners of the Area Community Planning Group.

(Ref: Report by Area Governance Manager dated 2nd September 2014, submitted).

6. OUTCOME 1. IN ARGYLL AND BUTE THE ECONOMY IS DIVERSE AND THRIVING

(a) HIGHLIGHT/EXCEPTIONS REPORT - FORWARD DUNOON AND COWAL

A report was presented to the Members by the Area Governance Officer giving the highlights and exceptions of the Forward Dunoon and Cowal Group.

Decision

The Group

1. Noted the work undertaken;
2. Agreed to invite Mount Stuart Trust to the December Community Planning Group meeting to talk about their plans;
3. Agreed to invite Visit Scotland to the next meeting in December; and
4. Agreed that the report being prepared by the SURF (Strategic Urban Regeneration Fund) Group be added to the agenda for the December meeting.

(Ref: Report by Area Governance Officer dated September 2014, submitted).

7. OUTCOME 2. WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

(a) RECENT SERVICE CHANGES IN AMENITY SERVICES

The Amenity Services Manager gave a presentation to the Group on the recent changes in Amenity Services.

He spoke about the budget savings for 2013/14 and 2014/15 and what Amenity Services currently deliver.

Decision

1. The Group noted the information provided;
2. The Amenity Services Manager agreed to meet with the Bute and Cowal Caucus on 12th November to discuss the changes in Amenity Services; and
3. The Amenity Services Manager agreed to arrange a meeting with Bute Estates to discuss areas of land.

(Ref: Presentation by Amenity Services Manager dated 2nd September 2014, submitted).

(b) SCOTTISH WATER

There was no one present from Scottish Water so therefore this item was deferred until the December meeting.

(c) EXCEPTION/HIGHLIGHT REPORT - COWAL TRANSPORT FORUM

A report updating the Community Planning Group regarding the main pieces of work undertaken in the last reporting period by the Cowal Transport Forum was considered.

Decision

The Group noted the work undertaken.

(Ref: Report by Area Governance Officer dated September 2014, submitted).

8. OUTCOME 3. EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) EDUCATION STANDARDS AND QUALITY REPORT

A report updating the Community Planning Group on the progress made within Education in Argyll and Bute for 2012/13 was considered.

Decision

The Group:

1. Noted the progress made in relation to the Education within Argyll and Bute; and
2. Noted that the 2013/14 Education Standards and Quality report should be presented at the December meeting.

(Ref: Report by Quality Standards Manager dated 30th April 2014, submitted).

9. OUTCOME 5. PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) NHS HIGHLAND

Unfortunately there was no one present from NHS Highland so therefore this item was deferred to the December meeting.

(b) ARGYLL VOLUNTARY ACTION

Unfortunately there was no one present from Argyll Voluntary Action so therefore this item was deferred to the December meeting.

10. OUTCOME 6. PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

(a) POLICE SCOTLAND

Inspector Paul Robertson gave an update to the Group and advised that Police Scotland will have the mobile policing unit back up and running in a couple of weeks as it was in Glasgow being used for the Common Wealth Games.

He reported on the new dedicated Road Traffic department which will be focusing on the activity on the trunk roads. He advised that road traffic accidents are currently down.

He advised that there is a Road Safety Group now in place which includes Police Scotland, Scottish Fire and Rescue, BEAR, Transport Scotland and NHS that meet on a quarterly basis and hope to feed information back to the Community Planning Group meetings.

Inspector Robertson updated on policing at Cowal Games. He advised that there was 19 arrests over the whole weekend, 14 were related to the games and were alcohol induced where ASBO tickets were handed out and 4 people remained in custody.

He updated the Group on the Home Sweet Home plays and advised they are scheduled to take place on 3rd September in the village hall in Innellan in the morning and the Community Centre in Dunoon in the afternoon. He advised that the play focuses on fire safety and general crime prevention. He advised that funding for this play was applied for via the Fire and Rescue Community Fund on behalf of the Cowal Community Safety Forum.

He advised the Group that there is currently one job available to fill on Bute as 2 members of staff left for career development reasons.

(b) SCOTTISH FIRE AND RESCUE

Unfortunately there was no one present from Scottish Fire and

Rescue so therefore this item was deferred to the December meeting.

The Area Governance Manager confirmed that Eddie Renfrew has recently retired and that Scottish Fire and Recue would hopefully have someone in post by the December meeting.

(c) HIGHLIGHT/EXCEPTIONS REPORT - BUTE AND COWAL COMMUNITY SAFETY FORUMS

A report updating the Area Community Planning Group regarding the main pieces of work undertaken by the Community Safety Forums was considered.

Decision

The Group noted the work undertaken.

(Ref: Report by Area Governance Officer dated September 2014, submitted).

11. ISSUES RAISED BY COMMUNITY COUNCILS

The Group had a discussion on the various issues raised by Community Councils which were discussed at their Caucus meeting on Wednesday 13th August.

Decision

1. The Amenity Services Manager agreed to address all issues raised by the Bute and Cowal Caucus at their meeting on 12th November; and
2. The Area Governance Manager agreed to circulate details of community service information which came to a previous Community Planning Group meeting.

12. ISSUES RAISED BY THIRD SECTOR PARTNERSHIPS

There were no issues raised by Third Sector Partnerships.

13. AOCB

The Area Governance Manager announced that Liz Marion, Community Development Worker for Argyll and Bute Council is retiring at the end of October. The Chair thanked Liz on behalf of the Community Planning Group for all her hard work and contribution over the years and wished her all the best.

14. DATE OF NEXT MEETING - TUESDAY 2 DECEMBER 2014

The date of the next Bute and Cowal Community Planning Group is Tuesday 2nd December 2014 at 2pm in Eaglesham House, Rothesay.



These are the highlights from the Argyll and Bute Community Planning Partnership Management Committee meeting on the 31st October 2014. These highlights are for information purposes for Area Community Planning Groups and can be shared with the communities that members of the Area Community Planning Group represent.

Highlights of the CPP Management Committee meeting on 31st October 2014.

- It was agreed that the delivery plans of the Single Outcome Agreement are now not subject to further changes for a period of approximately 12 months to ensure stability.
- The Management Committee agreed that two out of the six outcomes that make up the SOA would be scrutinised at each Management Committee and that Outcome 2: We have infrastructure that supports sustainable growth and Outcome 6: People live in safer and stronger communities would be scrutinised in March 2015 with Outcome 3: Education, skills and training maximises opportunities for all and Outcome 4: Children and Young people have the best possible start being scrutinised in June 2015 before the Full Partnership meets to review all outcomes in August 2015. This timetable ensures that the progress of each outcome is monitored and scrutinised effectively by the Management Committee and will also enable any exceptions within other outcomes to be discussed when required.
- Machrihanish Airbase Community Company gave an interesting and informative presentation about the company and their plans for the future. It was suggested that the MAKI Area Community Planning Group may also wish to receive a similar presentation.
- Progress on Outcome 1: The economy is diverse and thriving, was monitored and scrutinised. It was positively noted that unemployment had reduced over the last 12 months with 170 more people now in work, and that overall business confidence remains steady.
- It was agreed that the Economic Summit held on 29th October was a positive event and the Argyll and Bute Sustainable Economic Forum will have close links with the CPP moving forward.
- Progress on Outcome 5: People live active, healthier and independent lives, was monitored and scrutinised. It was noted that the work to deliver the new Health and Social Care Partnership is now well underway with activity across 11 work streams. It was brought to partners' attention that those who deliver the Universal Support Delivered Locally (USDL) are seeking to broaden referrals from a wider range of Community Planning Partners, particularly to include registered local landlords, NHS and ABCAB.
- The key points of the Director of Public Health's Annual Report were discussed looking at Health and its correlation with the environment and in particular climate change. It was noted that a higher percentage of households within Highland and Argyll and Bute are described as "fuel poor" compared to Scotland as a whole.
- An update was given on the progress of Health and Social Integration and it was suggested that similar updates be presented to each Area Community Planning Group.

- The strategic Governance review of the CPP with refined role, remit and membership of groups was approved.
- The Terms of Reference for the Area Community Planning Groups which incorporated the requested changes made from the Groups were approved.
- Highlights from the Area Community Planning Groups were noted. Attendance of CPP partners at the Area Community Planning Groups was encouraged. Particular note was made of the ACUMEN group who presented to the MAKI Area Group on mental health issues and appreciated knowing of their work. Scottish Fire and Rescue commented that they may contact the ACUMEN group for potential partnership working.
- A plan for a Communications Strategy was approved with the approach of answering the question “what does community planning mean for me?”

**Argyll and Bute Community Planning
Partnership**

**Bute & Cowal
Area Community Planning Group**

2nd December 2014

Agenda Item [*for office use*]



**Area Community Planning Group Terms of Reference and Membership
Review - update**

1. Purpose

1.1 The purpose of this report is to give an update on the progress of the current Area Community Planning Group (Area CPG) Terms of Reference (TOR) and Membership Review

2. Recommendations

2.1 Area CPG members are requested to:

- Note that the review process is in its final stage and that the revised governance arrangements are expected to come into force during the March 15 round of meetings.
- Consider issuing invitations to join the Area CPG to all the organisations listed in the proposed initial membership list

3. Background

3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

4. Detail

4.1 The draft TOR, including the comments made by the Area CPGs during the September round of meetings, was approved by the CPP Management Committee on the 31st of October 2014. A copy of the approved draft has been included as supplementary information.

4.2 The updated TOR will be considered by the Argyll & Bute Policy & Resources Committee on the 18th of December with a view to the revised governance arrangements coming into force during the March 15 round of meetings.

4.3 In anticipation of this, it will be necessary to review the membership of the group to comply with the new criteria regarding membership.

4.5 A list of the proposed initial membership of the group has been included as supplementary information.

4.6 The organisations listed will need to be asked to nominate representatives to sit on the Area CPG.

4.7 It should be noted that membership will continue to be reviewed on a regular basis by the Area CPG and there is provision for additional organisations to join the group at a later date to accommodate local circumstances.

5. Conclusions

5.1 The review process is nearly complete and the final action the Area CPG needs to take is to invite the organisations listed in proposed initial membership list to nominate representatives to sit on the Area CPG

6.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Lorna Elliott, Community Governance Manager, Argyll & Bute Council

Tel 01631 567995

Supplementary Papers

- Proposed Initial Membership List
- Area Community Planning Groups draft terms of reference

Agenda Item **XXXX** Area Community Planning Group - Terms of Reference

Argyll and Bute Community Planning Partnership

Terms of Reference: [insert name] Area Community Planning Group

The [insert name] Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in [insert name]

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Localised Delivery Plans which contribute to the delivery of the Single Outcome Agreement /Community Plan
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

Role

The role of the [insert name] Area Community Planning Group is to:

- Oversee the implementation of the Localised Delivery Plan for [insert area name]
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The [insert name] Area Community Planning Group has the authority to:

- contribute to the development of a Localised Delivery Plan for [insert name]
- monitor progress of the Localised Delivery Plan with regard to the agreed outcomes on what is being done within [insert name]
- provide the scrutiny role for the Full Community Planning Partnership within [insert area name]
- consider regular performance monitoring reports and provide information to the Argyll & Bute Community Planning Partnership Management Committee by submitting written reports. A nominated member may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item

- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within [insert area name] to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

Short Term Working Groups

Short Term Working Groups initiated by the [insert name] area Community Planning Group must:

- be approved at a meeting of the [insert name] Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the [insert name] area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the [insert name] area Community Planning Group
- any changes to the above must be approved by the [insert name] Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The [insert name] Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the [insert area name] area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the [insert area name] area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA).
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council [insert area name] Area Committee and one other Elected Member from

an Argyll & Bute Council [insert area name] Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.

- In order to ensure democratic accountability, community councils situated within the [insert area name] area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the (insert area name) area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Localised Delivery Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

[Insert name] Area Community Planning Group members have the following responsibilities:

- To attend the scheduled [insert name] Area Community Planning Group meetings.
- Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the [insert name] Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the [insert name] Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA) on behalf of the community at [insert name] Area Community Planning Group meetings.

- To contribute to the development, on-going monitoring and review of the [insert name] SOA Local Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the [insert name] Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by [insert name] Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be in March, June, September and December.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the [insert name] Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status

- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The [insert name] Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

Support

The [insert name] Area Community Planning Group will be supported by:

- A Lead Officer, Argyll and Bute Council Community Governance Manager, to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the [insert name] Area Community Planning Group will normally be issued 14 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The [insert name] Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and will follow the guidance set out for Area Community Planning Groups within Argyll & Bute Community Planning Partnership's Communication Strategy.

Winding Up

The [insert name] Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the [insert name] Area Community Planning Group will cease to exist by default

- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the [insert name] Area Community Planning Group meeting held on [insert date]

DRAFT

Bute and Cowal Area Community Planning Partnership Membership Proposed Initial Membership

Member Organisation for voting purposes	Sector	Local Representative/ organisations sitting on the Area CPG	Main SOA Outcome area of activity
Argyll and Bute Council	Public	Area Committee Chair	All 6 Outcomes
		Area Committee Vice Chair	
		Elected Member	
Caucus Community Councils	Community	Drawn from the following Community Councils: Colintrave and Glendaruel Cairndow Lochgoil Strachur Kilfinan Hunter's Quay Kilmun Ardentenny Sandbank Dunoon South Cowal Bute	All 6 Outcomes
Police Scotland	Public	Representative	Outcome 6
Scottish Fire and Rescue	Public	Representative	Outcome 6
NHS Highland	Public	Representative	Outcome 5
Highlands and Islands Enterprise	Public	Representative	Outcome 1&2
Loch Lomond and Trossachs National Park	Public	Representative	All 6 Outcomes
Argyll Voluntary Action	Third	Representative	Outcome 3,4,5,6
Registered Social Landlord	Third	ACHA	Outcome 2
		Fyne Homes	
Health and Wellbeing Network	Third	Network Bute	Outcome 5
		Network Cowal	
Cowal Transport Forum	Third	Representative	Outcome 2
PA23 BIDs	Private	Representative	Outcome 1
Scottish Health Council	Third	Representative	Outcome 5
Argyll and Bute Social Enterprise Network	Third	Representative	Outcome 1&2
Forward Dunoon and Cowal	Third	Representative	Outcome 1&2
Argyll and the islands Strategic Tourism Partnership	Private	Bute and Cowal Development Agent	Outcome 1& 2

Total 15 (100 per cent) Public Sector 6 (38 per cent) Third Sector 7 (44 per cent %) Private Sector 2 (13 per cent) Community 1 (per cent)

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Argyll and Bute Community Planning Partnership**Bute & Cowal
Area Community Planning Group****Tuesday 2nd December 2104****Agenda Item [for office use]**

SOA Local Development Action Plan Phase 2 Update

1. Purpose

1.1 The purpose of the report is to update Area Community Planning Group members on progress relating to the development of the SOA Local: Bute & Cowal

2. Recommendations

The Area Community Planning Group is requested to:

2.1 note the findings of the focus group

2.2 consider nominating members to participate in the working group which will take forward the development of the SOA Local: Bute & Cowal

3. Background

3.1 Community Planning in Argyll and Bute needed to have a local focus. The Action Plan considered at the September Area CPG meeting set out the approach that is being taken to developing the SOA Local: Bute & Cowal

3.2 The Action Plan is split into phases

- Phase 1 – preparation
- Phase 2 – mapping existing activity
- Phase 3 – development

4. Detail

4.1 A focus group was held at Castle House, Dunoon 14:00-16:30 on Monday the 3rd of November and was attended by 11 CPP partners and representatives from third sector and community organisations.

4.2 The purpose of the focus group was to:

- Review the priorities and overall conclusions in the local Argyll &

Bute: A Good Place to Live, Work and Play Report.

- Review the mapping of actions in the SOA Delivery Plans against the topics highlighted and discussed during the community consultation events carried out in January/February 2014
- Consider ways to ensure that local community initiatives can link into the SOA Local

4.2 A summary of findings relating to each of the highlighted topics can be found in the attached supplementary information (Appendix 1), which formed the basis of the discussions at the focus group.

4.3 The group also identified a number of potential initiatives which would cut across a number of the SOA outcomes and could perhaps be incorporated into the SOA Local: Bute and Cowal, with support from a number of community planning partners. Participants in the focus group were enthused by the opportunity to progress exciting developments, such as those identified, by working more closely in partnership, and to see local actions coming to fruition, and making the local Community Planning Group a more positive and meaningful experience. Further information on this is included as supplementary information (Appendix 2).

4.3 The information gathered will be used to inform the development of the SOA Local: Bute & Cowal. A number of points were made pertaining to the process of developing a local SOA, and there was a clear desire to focus on addressing issues pertinent to Bute and Cowal. Wider public engagement was proposed, as well as close liaison with the recently formed Health and Social Care Partnership.

4.3 The group also considered ways of including wider community initiatives into the SOA Local: Bute & Cowal. The draft process will be refined during Phase Three of the Action Plan

4.4 Phase 2 of the action plan is now complete.

4.5 Phase 3 will take place during January and February 2015. It will include a working group which will meet on the 16th of January 2015 to review the draft SOA Local: Bute & Cowal document and to further consider way of including wider community initiatives into the SOA Local: Bute & Cowal

4.6 A proposal was made for the Community Planning Group to consider how other post-industrial holiday towns, such as Scarborough and Margate, are addressing issues of deprivation, and to consider sharing good practice with Bute and Cowal.

5. Conclusions

5.1 The work of the focus group provided valuable information which will be incorporated into the development of the SOA Local: Bute & Cowal.

5.2 Phase 3 will take forward the development of the SOA Local: Bute & Cowal.

6. SOA Outcomes

6.1 The report relates to all 6 SOA Outcomes

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Supplementary Information

Appendix 1 – Summary of focus group findings

Appendix 2 - Potential “Big Projects” for Bute & Cowal

Appendix 1

Bute and Cowal - Outcome 1: The Economy is diverse and thriving					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Marketing and the need to improve promotion of the area	To ensure our towns, villages and rural communities are economically dynamic, sustainable and connected building on their distinct opportunities To create the right environment where more people choose to live, work, visit and invest in Argyll and Bute	1.2.2	Develop a cross-sectoral (Private, Public and Third sectors) Action Plan to attract new residents to Dunoon and Cowal	<ul style="list-style-type: none"> Planned mountain bike trail to attract people to the area; help local businesses; and make it an attractive place to live and visit Use of social media and Twitter to advertise jobs within travelling distance 	<ul style="list-style-type: none"> Bute needs a unique selling point to market it. Learn from other rural local authorities
		1.3.1	Raise awareness nationally of the qualities and attractiveness of Argyll and Bute as a location for investing, working, living, studying and visiting		<ul style="list-style-type: none"> Difficult to recruit teachers / NHS professionals for high school education or for Health – Relocation packages?
		1.3.1	Raise awareness nationally of the qualities and attractiveness of Argyll and Bute as a location for investing, working, living, studying and visiting		<ul style="list-style-type: none"> Target activities for younger people to visit & hopefully to attract them to live here
Barriers to small business development and the need for support and infrastructure	To achieve business growth and additional employment opportunities	1.3.3	To deliver new signage / branding for our main gateways to Argyll and Bute (road, rail, ferry and air)	<ul style="list-style-type: none"> Signage not a high priority due to the National Park signage. 	
		1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover		<ul style="list-style-type: none"> 'Buy local' – brand – businesses should buy local/buy Argyll & Bute (eg Bristol Pound currency type project)
		1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)		

Bute and Cowal - Outcome 1: The Economy is diverse and thriving					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Employment with a particular focus on farming, tourism and income deprivation	To ensure we have a robust tourism sector with an extended season, a higher value proposition and increased turnover	1.6.1	Secure and maintain ongoing sustainability of the Argyll and Isles Tourism Co-operative Ltd (AITC) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity		<ul style="list-style-type: none"> Jobs in tourism could be developed but need to expand tourist season.
	To ensure that Argyll and Bute is recognised nationally and internationally as a location for marine education, research and business	1.4.1	Increase awareness of marine employment, education and business opportunities through engagement with SAMS and all local stakeholders		
Land ownership, community buy outs and land release	To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally	3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	<ul style="list-style-type: none"> Links with Clydeview Academy, Gourrock to train together by VC and enable sharing of teachers/access to subjects 	
	Our partners work together to ensure that we mitigate against the effects of poverty across Argyll and Bute	5.6.7	Encourage local apprenticeships and training programmes which align with the demands of the local job market		<ul style="list-style-type: none"> Support 3 existing employers to take on apprenticeships (Browns, McNeer, Shaws)
	To optimise our public assets to best facilitate economic growth	2.7.2	Adverse impacts of welfare reform are minimised		
		2.8.1	Develop policy framework which maximises economic benefits from our surplus land and building assets (pilot Bute)	<ul style="list-style-type: none"> Lots of community land ownership in Bute & Cowal (eg CGDT; Castle Toward.....) South Cowal Community 	
			To develop a marketing strategy to		

Bute and Cowal - Outcome 1: The Economy is diverse and thriving					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
			dispose of public sector surplus property and land	Development Company – Castle Toward	
		2.8.3	Ensure that there is sufficient business land available to develop		

Bute and Cowal - Outcome 2: We have infrastructure that supports growth					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Transport issues were highlighted with a focus on the A83, ferries and the need for integration	The transport connectivity across Argyll and Bute is improved	2.1.2	To produce a Local Development Plan Action Programme with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.		<ul style="list-style-type: none"> Ferry access, not just the boat but the road to the boat! (Bridge to Bute!) Rhubodach? Wemyss Bay boat – why not call at Dunoon?
Health care and the need to travel some distance to access some health care services	People are empowered to maintain their independence and are an integral part of their local communities	5.1.1	Continue to shift the balance of care from institutional to community based settings		
Broadband the slow roll out has an impact on small business growth and inbound mobility	The digital connectivity across Argyll and Bute is improved	2.2.1	Deliver the roll out of high speed next generation broadband		
Mobile Phone signal is poor in many areas hindering small business growth and inbound mobility	The digital connectivity across Argyll and Bute is improved	2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals		
Housing needs including affordability, location, size of property were raised	To ensure that housing supports future economic success and a growing population	2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth		
		2.4.1	To preserve and expand the supply of good quality housing units across all		

Bute and Cowal - Outcome 2: We have infrastructure that supports growth					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
			tenures to enable population growth		
		2.4.3	Increase the supply of housing development opportunities within Argyll and Bute		
		2.4.4	Ensure the development planning process supports the development of housing in Argyll and Bute		
	People are empowered to maintain their independence and are an integral part of their local communities	5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently		

Bute and Cowal - Outcome 3: Education, skills and training maximises opportunities for all					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Barriers to education including the need to leave the area to access further/higher education, cost of travel and teachers travelling from the mainland to islands to work were discussed	To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally	3.2.7	Develop a curriculum for Argyll College which is responsive to local needs	<ul style="list-style-type: none"> Are there training providers other than Argyll College who deliver in Bute & Cowal? 	<ul style="list-style-type: none"> Can Argyll College detail what they have identified as "local needs" for Bute & Cowal? Need to attract young people to return to the area AFTER training. Training for setting up a new business
Skills and training needs including work experience the need to access training locally, a mismatch of skills and available employment were highlighted	To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally	3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	Links with Clydeview Academy, Gourrock to train together by VC and enable sharing of teachers/access to subjects	<ul style="list-style-type: none"> Can contracts build in need to provide local apprenticeship opportunities? Care training is essential as there are jobs in this Need for training for carers to specialise in specific areas such as special needs e.g. not just for elderly (age related)
		3.2.2	Increase the number of opportunities for work placements for Senior Phase pupils		
		3.2.3	Provide new and existing SMEs in Argyll with the opportunity to access business skills workshops to help them develop		
	To provide the skills needed for our residents to progress in their working and learning lives enabling them to	3.6.4	Provide the opportunity for adults to participate in certificated courses across Argyll and Bute		<ul style="list-style-type: none"> Argyll College expand courses to bring students to area If Oban gets a university,

Bute and Cowal - Outcome 3: Education, skills and training maximises opportunities for all					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
	contribute effectively to our communities				a campus in Dunoon is desired
		3.6.7	Improve the learning and skills needs of people seeking a pathway to employment, education or training		<ul style="list-style-type: none"> Community Groups & training agencies need to work together to get funds PLUS skills to provide the training for relevant skills
		3.6.6	Support adults to access learning opportunities and progression so that they gain skills and confidence with a particular focus on digital literacy		

Bute and Cowal - Outcome 4: children and young people have the best possible start					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Childcare and the lack of after school care					<ul style="list-style-type: none"> • Still a gap, lack of after school care (except Rothesay playgroup) • Qualifications required for people wanting to do after school care. • Some of the schools will not hold on to the children until the After School Care is ready to receive them : e.g. Sandbank PS → ESCAPE
Facilities need to be improved					<ul style="list-style-type: none"> • Not enough indoor sports or hobby facilities e.g. arts, youth clubs and Community Centres • Gap in youth centre provision (generally)
Activities particularly for youth	All our children have increased opportunities and are encouraged to participate in play, recreation and sport	4.6.1	Work together to ensure that all children and young people have access to a range of sports activities at school		<ul style="list-style-type: none"> • Young people want activities that are not just sport related. • Larger families : more expensive • Activities cost too much • Less activities in rural areas eg Kilmun, Sandbank, Kingarth and Bute • Lack of transport • Swimming is not supported by Argyll and

Bute and Cowal - Outcome 4: children and young people have the best possible start					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
		4.6.2	Agencies work to ensure that children and young people have opportunities to use the outdoor environment as part of their curriculum	<ul style="list-style-type: none"> • Good extra-curricular at Rothersey Academy, for example 	<p>Bute Council, in the way that rugby, football etc is. All families have to pay.</p> <ul style="list-style-type: none"> • Poor co-ordination between young people and child support organisations.
Volunteering and the limited member of volunteers within the community	To promote volunteering opportunities to young people within Argyll and Bute	3.4.3	Increase the number of young people engaged in volunteering		<ul style="list-style-type: none"> • Young people need support and training for volunteering.
		3.4.2	Deliver Involvement Training Programme to develop young people's leadership and participation skills.	<ul style="list-style-type: none"> • Glendaruel & Colintrave CT deliver training in woodland for young people, leading to volunteering. • PX2 delivered for young people by AVA. • TESSA project delivered by Rape Crisis. 	
Lack of meaningful engagement with young people	To promote volunteering opportunities to young people within Argyll and Bute	3.4.1	Increase the number of young people engaged in youth forums / CPP decision-making process	<ul style="list-style-type: none"> • The HELP project (Cowal and Bute) ; young people & employment /housing etc. • "DJ Academy" – provides non-formal activities for young people, using the Brewery for under 18 discos. 	<ul style="list-style-type: none"> • All organisations involved with young people should use Facebook/Twitter as first means of engagement. • Poor awareness of youth forum – the meetings are not young people focused • Schools have a strong role in community engagement with YP and they need support in this.

Bute and Cowal - Outcome 4: children and young people have the best possible start					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
	Children and young people have their voices heard and are encouraged to play an active and responsible role in their communities	4.7.2	Continue to develop advocacy services to support service improvement driven by live feedback from children, young people and their families	<ul style="list-style-type: none"> • “DJ Academy” engages with young people through social media 	<ul style="list-style-type: none"> • Engagement, not just with young people, but also with the parents, to find out their needs and what suits them.

Bute and Cowal - Outcome 5: People live active, healthier and independent lives					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Staying healthy , the need for older people to improve health and coordination of activity were highlighted	People are empowered to maintain their independence and are an integral part of their local communities	5.1.1	Continue to shift the balance of care from institutional to community based settings	<ul style="list-style-type: none"> Cowal Befrienders and OT/Physio – provide keep fit for older people. Linking Care Home Provision to local needs, to avoid people having to leave their own area 	<ul style="list-style-type: none"> Dunoon and Cowal's facilities need to be accessible for all ages and incomes. Dunoon has good facilities but Bute doesn't
	Individuals are more physically active	5.2.1	Work in partnership to tackle obesity and diabetes		<ul style="list-style-type: none"> Anxiety at ACPG about obesity in young people, & lack of action in prevention OBESITY – NHS “cannot get support” from the other partners To do with education as there are plenty of facilities and outdoors Retailers should come on board – e.g supermarkets Links to dental health Fresh fruit should be more available than biscuits, both at work and at school
		5.2.2a	Improve access and develop more opportunities for people to participate in physical exercise / activity		<ul style="list-style-type: none"> Larger families : more expensive Activities cost too much
		5.2.2c	Improve access and develop more opportunities for people to participate in physical exercise / activity	<ul style="list-style-type: none"> Swimming Pool works with Argyll Active and refers people on low income 	<ul style="list-style-type: none"> No leisure classes for OP provided by Argyll and Bute Council

Bute and Cowal - Outcome 5: People live active, healthier and independent lives					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Access to health services focussing on ferries and patient transport		5.2.3	Increase accessibility to outdoor environments / green spaces		
	People are empowered to maintain their independence and are an integral part of their local communities	5.1.1	Continue to shift the balance of care from institutional to community based settings		<ul style="list-style-type: none"> • Care Homes cannot be provided in rural areas and people are being removed from their communities Home care staff, poorly trained, supported, and paid. Does not suit all the clients – one size fits all. • Ferry access, not just the boat but the road to the boat! (Bridge to Bute!) Rhubodach? Wemyss Bay boat – why not call at Dunoon?
The need to review care for older people	The transport connectivity across Argyll and Bute is improved	2.1.2	To produce a Local Development Plan Action Programme with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.		
	People are empowered to maintain their independence and are an integral part of their local communities	5.1.2	Promote and develop care and support at home that contributes to preventing avoidable admissions to hospital or residential care	<ul style="list-style-type: none"> • A pilot of 6 staff, led by a senior nurse, are undertaking focused care and doing well 	<ul style="list-style-type: none"> • Limited Mental Health support locally • No Out Of Hours mental health in Bute and Cowal • Pool in Dunoon due to close café and do gym consultation – this is bad for OP and disabled • Home care staff, poorly trained, supported, and paid. Does not suit all the clients – one size fits all.
		5.1.7	Carers are identified, supported and enabled to fulfill their roles		

Bute and Cowal - Outcome 6: People live in safer and stronger communities					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Prevention activities relating to young people involved in accidents and road traffic accidents increasing in summer	To improve environment, transport and fire safety	6.4.3	Deliver education and prevention inputs to groups identified as high risk road users	<ul style="list-style-type: none"> • Young Driver Initiatives – Argyll and Bute Council will give a grant to YP to encourage better driving. Fire attend an RTA with YP, but then there is no follow up <ul style="list-style-type: none"> - Education with school - Outcome from Police - Outcome from Health 	<ul style="list-style-type: none"> • Car club for young drivers may attract young people and encourage closer contact with police and safety. • Fire service needs to link more closely to schools, Police etc. to relate who has caused/causes accidents to training in school • Young (and old!!) drivers need education on e.g. legal aspects of big exhausts and noise pollution etc.
		6.4.5	Promote safety awareness in relation to the variety of activities in and around bodies of water to reduce the risk of personal injury and harm as well as preventing damage to the environment		
		6.4.1	Reduce non domestic and secondary fires by engaging with local businesses including farming community		

Bute and Cowal - Outcome 6: People live in safer and stronger communities					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
	All our children and young people should be protected from abuse, neglect and harm	4.1.9	A range of Young Driver Initiatives will be delivered in school to improve young people's awareness of the increased risks associated with being a new road user	<ul style="list-style-type: none"> Young Driver Initiatives – Argyll and Bute Council will give a grant to YP to encourage better driving. Fire attend an RTA with YP, but then there is no follow up <ul style="list-style-type: none"> Education with school Outcome from Police Outcome from Health 	<ul style="list-style-type: none"> Promote "Pass Plus" (post driving test certificate) and subsidy, to ensure safer driving by young people
Community safety and a perceived fear of engaging with police	To enhance the contribution of our communities to school curricula	3.3.3	Promote opportunities for young people to access vocational learning through emergency services and uniformed services programmes		
Lack of knowledge of services	Stronger, resilient and more involved communities	6.6.1	Work in partnership and support Community Councils to develop community emergency plans		
Vibrant and supportive communities and the impact of isolation	Mental health and wellbeing is improved	5.4.1	Promote and build social networks to improve mental health		
	We have accessible high quality services which improve quality of life and wellbeing	5.5.2	Deliver services that assist with the reablement of older persons		
	To provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities	3.6.3	Increase the capacity of community groups	<ul style="list-style-type: none"> AVA and Council's Community Development team provide this service 	
		3.6.7	Provide opportunities for older people to be involved in community projects		

Appendix 2

Potential “Big Projects” for Bute & Cowal

During the focus group discussions, a number of ideas for developing large projects, which would cut across a number of the SOA outcomes, were considered. By working closely in partnership, such projects were seen as potential for sustaining employment and tourism in the area. There was a desire for partners in the local area to consider this as a method of achieving outcomes locally, and for the CPG to have a key/lead role in such, as locally community planning initiatives.

- **“Boys’ Garage”** – develop a project similar to the “Men’s’ Shed” concept, to enable young men to develop practical skills, as an alternative to, or preparation for, apprenticeships.
- **“Go Ape”** – A very popular provision in other areas which is highly suited to parts of Bute and Cowal. A franchise would attract locals and tourists alike. Opportunities for this in Colintraive/Glendaruel and several other locations.
- **Castle Toward** – Link developments here to a number of SOA outcomes. Eg apprenticeships and training;
- **Fish Farm Plus** – Develop existing fish farms to include Visitor Centre / Training / Processing – combine all aspects of fish farming together to create training, jobs, tourism opportunities, etc.
- **Extreme Sports** (incl Mountain Bike, Sea Swimming) – build on popularity of such activities nationally to benefit B& C area, which is ideal for many such activities.
- **Dark Sky Park**
- **Centre of Excellence for Care** – Build on existing care provision in the area to create a ‘centre of excellence’. Provide additional/ongoing training to ensure high quality care in B&C is recognised.
- **Eden-type project** – The Eden Project has sustained employment and tourism for a large number of years. Can a similar project be developed in Bute and Cowal?
- **‘Buy local’** – brand for Argyll and Bute (or for Bute and Cowal) – businesses should buy local/buy Argyll & Bute (“Bristol Pound” currency type project)

ARGYLL AND BUTE COUNCIL**BUTE & COWAL AREA CPG****CUSTOMER SERVICES****2 DECEMBER 2014**

ANNUAL COMMUNITY COUNCIL BY-ELECTION

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides an update for partners to note on the membership of community councils in Bute & Cowal following the annual community council by-elections.
- 1.2 The 2014 annual by-election has resulted in an increase in those community councils with 100% membership by doubling the figure from 3 (pre-election) to 6 (post-election). In respect of the other 4 community councils taking part in the by-election, 50% (2) did not manage to increase their membership as there were no nomination papers received by the Returning Officer. There will be one contested election for Bute Community Council which will become one of the 6 community councils in Bute & Cowal with 100% membership following the issue and subsequent receipt of postal ballot papers to the electorate on Bute. The Bute Community Council contest commences with the issue of postal ballot papers on 10 November 2014 with polling concluding at 4pm on 27 November 2014 and the results being declared at the count on 28 November 2014.
- 1.3 The Council has undertaken to provide an annual by-election for community councils to increase their membership levels and formalise any co-option undertaken at an AGM by the community councils.

ARGYLL AND BUTE COUNCIL

BUTE & COWAL AREA CPG

CUSTOMER SERVICES

2 DECEMBER 2014

COMMUNITY COUNCIL ANNUAL BY-ELECTION

2.0 INTRODUCTION

- 2.1 At present there are 12 established community councils in the Bute & Cowal Area. Each of those 12 community councils were offered opportunity to opt into the 2014 annual community council by-election process in effort to strengthen their membership or otherwise to allow any co-opted members the opportunity to put themselves forward as a candidate in the election.
- 2.2 This report provides partners with information about the annual by-election process and the impact that this has had on membership of community councils.

3.0 RECOMMENDATIONS

- 3.1 That the Bute & Cowal Area Community Planning Group note that the 2014 annual by-election has taken place and as a result 14 new community councillors have been elected to 5 different community councils in the area.

4.0 DETAIL

- 4.1 Twelve community councils in the Bute and Cowal area were offered opportunity to participate in the 2014 annual community council by-election. Of those 12, 3 indicated that they had no vacancies to advertise, 1 did not respond to the offer, 1 declined to participate and 7 opted in to the process seeking to fill a total of 27 vacancies.
- 4.2 The nomination process commenced on 9 October and concluded on 27 October. A total of 17 valid nominations were received and were in respect of the following community councils:
- Strachur – 2 candidates for 5 vacancies
 - Kilfinan – 0 candidates for 3 vacancies
 - Hunter's Quay – 0 candidates for 3 vacancies
 - Kilmun – 5 candidates for 5 vacancies
 - Dunoon – 1 candidate for 5 vacancies
 - South Cowal – 4 candidates for 4 vacancies
 - Bute – 5 candidates for 2 vacancies
- 4.3 From the detail above it can be noted that there will be 4 uncontested elections and one contest for Bute Community Council who have attracted more candidates than vacancies. Because of this, a postal ballot for the Bute electorate has been organised with postal ballot packs being distributed on Monday 10 November, polling closing at 4pm on Thursday 27 November and a

count taking place on 28 November 2014.

5.0 CONCLUSION

- 5.1 A total of 12 candidates will be elected to serve on 4 different community councils at 11am on 27 November 2014. A further 2 candidates will be elected following a postal ballot of the Bute electorate, results of which will be announced on 28 November 2014.
- 5.2 The 2014 by-election has been successful in that it has doubled the number of community councils with 100% membership from 3 to 6 and increased membership in all but 2 of the councils participating in the by-election.

6.0 IMPLICATIONS

- 6.1 Policy – None, the holding of annual by-elections are consistent with policy
- 6.2 Financial – There is an expense associated with running annual by-elections, particularly when contests arise and this will inevitably put pressure on the election budget.
- 6.3 Legal – None, annual by-elections are required to comply with the Scheme for Establishment of Community Councils.
- 6.4 HR – None, while this creates additional pressure on staff in terms of increased workload, the staffing resource is contained to existing postholders.
- 6.5 Equalities – In accordance with existing election franchise, nominations are only accepted from those over 18 who are resident within the community council boundary. This accords with election rules.
- 6.6 Risk – Contested elections do increase pressure on annual budgets
- 6.7 Customer Service – Elections are advertised on the website, in local papers and community councils also promote within their own area. Nominees can lodge nomination papers at their local service points, by post or by email therefore there should be at no disadvantage due to remoteness.

Executive Director of Customer Services

Policy Lead – Councillor Robin Currie, Community & Culture, and Strategic Housing

13 November 2014

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Argyll and Bute Community Planning Partnership**Bute & Cowal Area Community Planning Group****2nd December 2014****Agenda Item [for office use]**



Cowal Community Safety Forum Update

1. Purpose

The purpose of this update is to provide Area Community Planning Group members with bullet point highlights of matters discussed at the Cowal Community Safety Forum meeting held on the 10th of November 2014

2. Key Points

- Two Home Sweet Home Plays giving a home safety message 2 plays have been performed; one in Dunoon and the other in Innellan. Overall they were very successful with attendance being particularly good at the Dunoon event with the general demographic attending being elderly members of the community.
- Police Scotland advised Christmas plans are already in place and replicate last year's plan. There will be particular emphasis on linking in with licensed premises and promoting responsible socialising over the festive period.
- Scottish Fire & Rescue informed the group that they were in receipt of 200 units of Good Points Smoke Alarm Testers that will be available to the elderly and vulnerable, it is hoped that this equipment will help in areas of fall prevention and accidents
- Water Safety - the group were informed that the RNLI have agreed to provide a range of free literature that is aimed at the fishing community.
- Food Hygiene will be a focus of Environmental Health activity in up to Christmas, in particular encouraging people to be aware of the food hygiene levels of restaurants and hotels where they may be having their Christmas dinners and nights out.
- Trading Standards had a very positive update to the forum on the success of the call blocking scheme

3. Further Information

The minutes of the meeting can be found on the following link <http://abc2k30105:8080/documents/g6387/Printed%20minutes%20Monday%2010-Nov-2014%2010.00%20Cowal%20Community%20Safety%20Forum.pdf?T=1>

The date of next meeting is to be confirmed

4.0 SOA Outcomes

Outcome 6 Safer and Stronger Communities

Chair

Cllr Bruce Marshall

Bruce.marshall@argyll-bute.gov.uk

For further information please contact:

Robert Cowper, Anti-social Behaviour Coordinator

Tel 01436658831

**Argyll and Bute Community Planning
Partnership**

**Bute & Cowal
Area Community Planning Group**

2nd December 2014

Agenda Item [*for office use*]



Bute Community Safety Forum Update

1. Purpose

The purpose of this update is to provide Area Community Planning Group members with bullet point highlights of matters discussed at the Bute Community Safety Forum meeting held on the 14th of November 2014

2. Key Points

- The group were given information about the Home Sweet Home plays that had taken place in Cowal. The plays were seen as a good way to provide information on home safety matters and it hoped that the initiative can be roll them out in Bute should funding be available.
- The possibility of bringing a portable camera currently being used in Dunoon to target specific problem areas in relation to dog fouling to Bute was discussed
- Fyne Homes reported that their Welfare Rights Worker was very busy throughout the whole of Argyll and Bute preparing tenants for the Universal Credit Scheme implementation.
- The Anti Social Behaviour Group continues to be a very successful way of addressing antisocial behaviour within the area on a case by case basis.
- Womens Aid provided information on the recent Assist programme provided training for staff in dealing with frontline emergencies.

3. Further Information

The minutes of the meeting can be found on the following link <http://www.argyll-bute.gov.uk/moderngov/documents/g6396/Printed%20minutes%20Friday%2014-Nov-2014%2010.15%20Bute%20Community%20Safety%20Forum.pdf?T=1>

The date of next meeting is to be confirmed

4.0 SOA Outcomes

Outcome 6 Safer and Stronger Communities

Chair

For further information please contact:

Robert Cowper, Anti-social Behaviour Coordinator

Tel 01436658831

Argyll and Bute Community Planning Partnership**Area Community Planning Group****2nd December 2014****Agenda Item [for office use]****SOA Outcome [Number]**

Business Gateway

**1. Purpose**

Information on Funding sources

2. Recommendations

Read over information and take leaflets for reference.

3. Background

One of Business Gateway's tasks is to signpost clients towards potential funding routes.

4. Detail

There are leaflets on two relatively new sources of loan funding, plus our existing Business Growth Grant for future reference. The main purpose of this is to bring this to the attention of a wider audience and let folk know that it is available when they are speaking to businesses. Any enquiries can come to us initially to discuss in more detail.

West of Scotland Loan Fund - <http://www.wslf.co.uk/>

Loan administered by Developing Strathclyde Limited(DSL) (<http://www.dsl-businessfinance.co.uk/>) and now available throughout the Argyll & Bute area which was previously excluded. DSL provide loans of up to £100,000 and are available at a current interest rate of 5%. Security may be required. Some sectors are excluded.

Start Up Loan - <http://www.startupfinancescotland.co.uk/>

UK wide programme of loan support for new businesses. Rolled out now across Scotland having been trialled in England. The business must have been trading for less than 12 months and have a viable business proposal, which indicates that the business is capable of repaying any loan. The loan is unsecured (£1,000 - £25,000) with a current interest rate of 6%. The applicant must pass an initial credit check.

Business Gateway Plus Growth Grant - <http://www.argyll-bute.gov.uk/business-gateway-plus>

Grant of up to 50% (max £3,000) available to support businesses with growth plans. New businesses must have been trading for at least 3 months and be able to demonstrate anticipated Turnover of £70k in the first 18 months of trading. For existing businesses an annual turnover of £70K is required. In both cases, the grant must be allied to a project which will further increase the business's turnover.

5. Conclusions

Name of Lead Officer

Donald Melville Business Adviser, Business Gateway

Tel 01546 604 555

For further information please contact:

Sam Ford, Business Gateway

Tel 01546 604 555

Argyll and Bute Community Planning
Partnership

Bute & Cowal
Area Community Planning Group

2nd December 2014

Agenda Item [*for office use*]



Forward Dunoon and Cowal Group Update

1. Purpose

The purpose of this update is to provide Area Community Planning Group members with bullet point highlights of matters discussed at the Forward Dunoon and Cowal Group meeting held on the 10th of November 2014

2. Key Points

- Cowalfest provided an update on its current activities, future plans and information relating to next year's event
- The group received information on the emerging thinking in respect of the TEAMTOWN model for delivering proposals for change, which will seeks to identify the current and future barriers to economic development under the key headings of: environmental, safety and security, economic, accessibility, integration and social inclusion, with the outcome being to remove these barriers.
- Verbal updates on general current activity were shared by partners attending the meeting and included information that the Help Project was considering re-running their twelve week employment programme, concern with regards to the varying ticket prices available on the Western Ferries and noting the Queens Hall and the Burgh Hall would be closed for improvement works at the same time
- It was agreed that the newly appointed Argyll & the Islands Strategic Tourism Partnership Development Agent for the Cowal area would be invited to join the forum

3. Further Information

The minutes for the meeting can be found via the following link
<http://www.argyll-bute.gov.uk/moderngov/ieListMeetings.aspx?CId=397&Year=0>

The date of the next meeting is to be confirmed

4.0 SOA Outcomes

Outcome 1- The economy is diverse and thriving

Chair

Cllr Bruce Marshall

e-mail: bruce.marshall@argyll-bute.gov.uk

For further information please contact:

Lorna Elliott, Community Governance Manager, Argyll & Bute Council

Tel 01631 567995

Community Planning Group Paper

Submitted 21st November 2014

Mental Wellbeing in Argyll and Bute

1 BACKGROUND AND SUMMARY

- 1.1 This paper will give a general update regarding local and National mental health and wellbeing issues.
- 1.2 The current local mental health and wellbeing strategic framework is due to come to a conclusion in December. Progress to date on the current local strategic framework has been collated and an extension of this strategic framework was agreed by the Programme Board in August 2014. The supplement is now available to download and will conclude in December 2016. Currently the National Mental Health Strategy is due to finish in 2015 and we expect the new National Strategy to be published in 2016. This explains why we have added a supplement to the current local strategy in order to bring it in line with the release of the new National Strategy. In the meantime, partners should make themselves aware of the content of the local strategy and undertake, monitor and report any actions which contribute to achieving the outcomes within the framework.
- 1.3 A scoping exercise to identify the availability of mental health and wellbeing training provision in Argyll and Bute has been undertaken. Subsequent streams of work have been established to focus in on how training could be provided, delivered and financed in the future. Partners should take note of the difficulties and get involved in finding solutions.

2 RECOMMENDATION

- 2.1
 - 1 Partners are encouraged to read the current Strategic Framework for Mental Wellbeing in Argyll and Bute and the additional supplement (which will be available on NHS Highlands website in Dec 2014), and undertake activities which contribute to achieving the outcomes stated in these documents.
 - 2 Partners should recognise the importance of mental wellbeing in the Single Outcome Agreement and how support to build healthy communities results in healthy people. Every one of us has mental wellbeing and a wide range of stakeholders have a contribution to make in improving it.
 - 3 Partners are encouraged to recognise the impact of preventative approaches in mental wellbeing.
 - 4 Partners should recognise the value of training as a means of supporting staff and communities to prevent mental ill health and support wellbeing. They can support training availability and delivery by providing financial support to partners and staff and by working together to share resources which will enable training to be delivered regularly, locally and cheaply.

3 DETAIL

3.1 **Strategic Framework for Mental Health and Wellbeing in Argyll and Bute 2012-14**

The local strategy was written in response to a request by the Mental Health Redesign Implementation Group in 2011. At that time the new National Strategy (Mental Health Strategy for Scotland 2012-15) was in development and the previous Policy and Action Plan Towards a Mentally Flourishing Scotland (TAMFS) had come to the end of its period.

3.2 Sam Campbell the Health Improvement Specialist was tasked with leading on this work and pulled together a small working group of partners to develop the local strategy. For various reasons this piece of work fell off the agenda of the Modernisations Operational Meetings. A significant amount of work has taken place under all five of the adult and later life related areas. There are still opportunities for activities to take place in support of improved mental health and wellbeing with partners support and the supplement to the current strategy will be available on the NHS Highland website in December.

Extending the life of the current strategy will allow work to take place to implement activities within the strategy and provide a stable framework to work towards in a period of transition from the current National Strategy to the next and further as we move towards integration of the Council and NHS. Some amendments will be required as for example, the Choose Life Project funding may not be continued which would result in section 5 'Reducing Suicide and Self Harm' activities being allocated to other partners to take forward.

3.3 "People with mental illnesses represent nearly one half of all the health-related suffering in this country. Within the NHS they represent the greatest areas of unmet need both among adults and children." (How mental health loses out in the NHS. A report by The Centre for Economic Performance's Mental Health Policy Group, June 2012).

Significant evidence shows that mental health influences a broad range of outcomes for individuals and communities (Mental Health, Resilience and Inequalities. Friedli 2010). Mental health problems have increasingly been shown to precede, and be important in the recovery from, physical health problems. For example, the Whitehall Study showed that emotional health, especially negative affect – a general tendency to report 'distress, discomfort, dissatisfaction, and feelings of hopelessness' – predicts the onset of heart disease and poorer recovery from infarcts independently of other risk factors. (1)

Psychological distress is also a risk factor for stroke. (2) For people with a diagnosis of severe mental illness such as depression, the risk of physical illness is high: 46% of people with a mental health problem have a long-term physical health problem such as coronary heart disease or COPD. (3)

Mental illness also increases the risk of cancer, (4) musculoskeletal problems like back pain (5) and psychosomatic problems like irritable bowel

(6) and possibly a range of other diseases. (7) Death rates are also higher in people with mental illness compared to people without mental illness, especially deaths from cardiovascular, respiratory and infectious diseases. (8).

It has been estimated that the Social and economic cost of mental health problems in Scotland amounts to £8.6 billion – 9% of Scotland’s Gross Domestic Product. (Audit Scotland, 2009). Research indicates that in times of economic hardship people’s mental health and wellbeing suffers and suicide rates increase. (NHS Health Scotland, 2011).

“The evidenced ‘poverty-ill health-poverty cycle makes clear that over the individual life-course, poverty is associated with higher prevalence of mental health issues, addictions and early onset of chronic disease as well as impaired early years development and reduced educational attainment. These factors significantly compromise both entry into and sustained participation in the labour market, thus perpetuating the susceptibility to poverty over the life-course and for potentially the next generation”. (The rise of in-work poverty and the changing nature of poverty and work in Scotland: what are the implications for population health? Glasgow Centre for Population Health, Oct 2013).

Community Development for Health Improvement

Mental health is a strategic priority in the Joint Health Improvement Plan and is taken forward in Argyll and Bute in a number of ways, in many cases utilising an assets based approach to community development. This approach is taken forward by the seven Health and Wellbeing Networks who deliver activities which contribute to healthy communities.

3.4 Mental Health Training Provision on Argyll and Bute

Mental health awareness can form part of a preventative approach to improving mental health and wellbeing in Argyll and Bute as awareness can result in early intervention, which in turn can reduce the likelihood of people going into crisis. Utilising a preventative approach has considerable support. “A cycle of deprivation and low aspiration has been allowed to persist because preventative measures have not been prioritised. It is estimated that as much as 40 per cent of all spending on public services is accounted for by interventions that could have been avoided by prioritising a preventative approach.” (Commission on the Future Delivery of Public Services, Christie 2011).

Both the Scottish Government and Health Scotland promote a preventative approach to Mental Health Policy in Scotland in response to the evidence base. “A small improvement in population wide levels of wellbeing will reduce the prevalence of mental illness, as well as bringing the benefits associated with positive mental health” (Mental Health, Resilience and Inequalities. Friedli 2010).

3.5 Areas of concern identified by the scoping project covered issues such as places on training available, booked and then not used; significant staff

changes resulting in a lack of trainers being available resulting in reduced availability of many courses. There are gaps in the types of courses available to some groups such as young people and dementia training. Finally, funding for Choose Life is under review with the current funding stream due to finish in March 2015. Discontinuation of this will result and all suicide prevention training ceasing from March 2015.

These issues will have a significant impact upon staff in the NHS, Council and Third sector as some of this training is mandatory for NHS and Council staff. Tightening budgets put availability and delivery of training at risk. For example, courses such as Scotland's Mental Health First Aid are predominantly utilised by the Third Sector with 50% of places going to Third Sector Staff. This course is currently funded entirely by NHS Highlands Public Health budget. Information gathered by the Third Sector work stream identified issues for Voluntary Organisations in funding training courses for staff as most funders including Argyll and Bute Council do not fund training costs within Service Level Agreements thus, making it difficult for organisations to finance their staffs continual professional development and could result in staff lacking important skills and knowledge to support mental health and wellbeing in the communities they work with.

4 CONCLUSION

- 4.1 Partners are encouraged to undertake actions and activities identified in the Strategic Framework for Mental Wellbeing in Argyll and Bute and familiarise themselves with the supplement which will be available in December 2014.
- 4.2 As part of a preventative measure to improve mental health and wellbeing in Argyll and Bute it is important that training is available to people and staff living and working in the area. This outcome is specified within the current local Mental Health Strategy, the National Mental Health Strategy and the current Single Outcome Agreement (5.4.2-5.4.4) and should be made explicit in Local Area Plans. Ongoing work by Sam Campbell will help to inform the 'best buys' with regards to mental health and wellbeing training courses.

For further information please contact:

Sam Campbell

Senior Health Improvement Specialist – Mental Health

01436 655076

ATTACHMENTS

Strategic Framework for Mental Wellbeing in Argyll and Bute 2012-2014.

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**Bute and Cowal Community
Planning Group
Date: 2 December 2014
Agenda Item: 11c**



Integration of Health & Social Care

1.0 Purpose

Argyll and Bute Council and NHS Highland are actively planning for the implementation of new arrangements to meet statutory duties and responsibilities that will shape the future delivery of Health and Social Care in Argyll and Bute as outlined within the Public Bodies (Joint Working) (Scotland) Act 2014. This legislation places a duty on Local Authorities and NHS Boards to develop defined arrangements for the integration of Health and Social Care services in their area.

This report provides an update on a previous report submitted on 19th August 2014 to CPP Management Committee.

2.0 Recommendations

CPP Management Committee is asked to note the following issues;

- The Interviews for the post of Chief Officer are took place on 7th and 8th of October 2014. An appointment is imminent.
- 470 staff attended information sessions across Argyll and Bute to find out more about our plans to create a new Health and Social Care Partnership in Argyll and Bute. Sessions were delivered in Cowal, Bute, Helensburgh, Mid Argyll, Kintyre, Oban, Coll, Islay, Tiree and Mull. The feedback from the staff in relation to the sessions was positive. Further sessions are planned for staff in December 2014.
- Engagement and Involvement sessions are currently being finalised in partnership with the Scottish Health Council to have local conversations with small groups of people in localities who have an interest in health and social care during November and December. Sessions are also being planned with staff involved in re-shaping care for older people during the same period to larger audiences across localities.
- A new joint staff partnership forum involving management and Trade Union reps from both NHS and Council is now established. This forum will provide an appropriate setting to discuss issues relating to integration during 2014/15.

- A national Integration Scheme has been devised by Government and Partnerships across Scotland are advised to use the draft Scheme to ensure compliance with the requirements of the Regulations. The Scheme needs to be submitted to Scottish Government by Mid-February 2014.
- The Shadow Integration Board met for the first time on 10th September to oversee the recruitment of the Chief Officer post and start to ensure the work of the Programme Board and joint project team produces the outputs required to set up the new partnership arrangements.
- The Shadow Integration Board will not have any legal powers until the 1st April 2015 which is in line with the regulations and guidance associated with the Act. Councillor Dougie Philand was appointed Chair and Robin Creelman was appointed Vic-Chair of the Shadow Integration Board on the 10th September 2014.
- It has been agreed by the Shadow Board that the four current administrative areas of Cowal and Bute, Helensburgh and Lomond, Mid-Argyll and Kintyre and Oban Lorn and the Isles are the designated Localities in terms of the requirements of the legislation.

3.0 Background

The Integration Programme Board have been meeting regularly to oversee the work of a joint project team charged with taking forward the preparatory work to deliver the new Health and Social Care Partnership. The project team are currently working on 11 work streams covering specific areas which include HR, Finance, Performance, Quality, Operations, OD, Property, Commissioning, IT, Communication and Support Services.

4.0 Detail

The scope of services to be delegated to the new Health and Social Care Partnership was endorsed by the Council and NHS Highland at their respective meetings in June 2014.

The move towards the creation of the new Health and Social Care Partnership is making good progress as work continues on the submission of our draft Integration Scheme to the Scottish Government by Mid-February 2015. Once approved the Integration Scheme will describe the strategic and operational framework within the body corporate delivery model which meets the statutory requirements of the Public Bodies (Joint Working) (Scotland) Act 2014. The Shadow Board will then be granted the power to form the new Integration Joint Board which will have the legal powers to oversee the strategic and operational duties and responsibilities of the new Health and Social Care Partnership.

5.0 Conclusions

Argyll and Bute Council and NHS Highland are working towards the implementation of a new Health and Social Care Partnership which will deliver improved outcomes and more integrated services for people across Argyll and Bute by the 1st April 2015.

The Partnership needs to meet new duties and responsibilities as detailed in the Public Bodies (Joint Working) (Scotland) Act 2014 Regulations and Guidance. The new Health and Care Partnership will develop its links with the CPP and build effective joint working arrangements which ensure delivery of improved outcomes for people across Argyll and Bute.

6.0 Implications

Strategic Implications	SHORT TERM OUTCOME 5.5 We have accessible high quality services which improve quality of life and wellbeing.
Consultations	A full programme of staff and community engagement is being finalised to meet statutory requirements of the legislation.
Resources	The budget for the new Health and Social care partnership is currently being assessed and agreed. It is expected to be in excess of over £200million.
Prevention	Yes. The growing older population and on-going health inequalities can only be tackled by the integration of budgets to agree on strategic and operational priorities during the next 20/30 years.
Equalities	This will ensure access to a range of health and social care support is available to people living in Argyll and Bute.

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